

**City of Oak Ridge**  
**Kaufman County, Texas**  
**City Council Workshop Meeting Minutes**  
**June 14, 2021 at 6:00 PM**

**Item 1** **Call to Order**  
Meeting was called to order by Mayor Al Rudin at 6:00 PM. Present were Council Members Janelle Davis, Rolando Guzman, Scherri Holmes, Jimmy Quick, and, Nena Langford. City Secretary Donna Sprague was in attendance.

**Item 2** **Update on Court Activities/City Fees for May 2021**  
The Council was given a printout of activities for May 2021. She told the council that 34 Citations had been written for the month. Next Court is scheduled for August 18, 2021. In June there will be about 30 warrants issued for non-payment.

**Item 3** **Report on Income and Expense of City for May 2021**  
The City Secretary presented a printout of the amount that had been budgeted and the amount collected as of May. The City has been able to meet all their obligations, with an overage in the budget of about \$20,000.00. Most of this will be used to pay for the additional cost of extension on building.

**Item 4** **Discussion on Roads**  
The Council was told that the County had to work on CR 140. About  $\frac{3}{4}$  of the road had become impassable mainly because of the rain. CR 140 will be the next road paved when funds are available.

**Item 5 Discuss, Consider, Approve Bid from Akin Excavation (Amount of \$10,102.00 for Ditch Work on CR 139 and CR 140)**  
Motion was made by Jimmy Quick and seconded by Rolando Guzman to accept the bid amount. All being in favor, motion carried.

**Item 6 Discuss, Consider, Approve Ordinance 64-21 (Prohibition of Parking on Certain Roadways)**  
The Council agreed with most of the issues that caused this ordinance to be developed. They did want a minor change added. The wording on Part 3, Section 4 to be added to say Special events in which City Staff have received prior notification of at least one week of said event and federal holidays not to exceed seventy-two (72) hours in duration. With this change Scherri Holmes made the motion to accept the ordinance and it was seconded by Janelle Davis. All being in favor, motion carried.

**Item 7** **Discussion on Police Department**  
Officer Richard Bozarth reported that from May 31<sup>st</sup> thru June 14<sup>th</sup> there had been 22 citations written. The Police had answered 30 calls, and completed 80 hrs. on Patrol.

**Item 8 Discussion on Contracting with Richard Valadez for Concrete Road Repairs when needed**

The Council was advised that the previous person that we depended on had recently passed away. He wanted to know if the council would be willing to change to the person he recommended. He had seen some of their work, and was satisfied. They all agreed with the new concrete repair person.

**Item 9 Discussion on City Hall Expansion Project**

The expansion is being completed with only a few remaining details. The Police Department is scheduled to move on Monday June 21. When they vacate the City Hall part of the building then remodel of that will begin as soon as possible. The Mayor said he hoped the residents would understand the inconvenience until the project is completed.

**Item 10 Discussion on Paving City Hall Parking Lot**

The Mayor said with the dark floors the tracking in from the rock driveway would be a continual problem with the cleaning. The discussion was for concrete which is probably not feasible with the cost of concrete. The council wanted the Mayor to go to Texas Bit and get an estimate on the cost to put the black top on the area. The Council said that some sort of bump stops would have to be placed in front of building to stop the parking up close.

**Item 11 Discussion, Consider, Approve Seeking Outside Janitorial Service at least once a week. (Donna Sprague)**

The City Secretary told the council that she had tried to keep the building as clean as possible for several years. It has become too much to accomplish especially with the new addition. Everyone agreed that it was time to look for another avenue to the problem. Motion was made by Nena Langford and seconded by Scherri Holmes to seek a person to fill this position. The Mayor said he would check around to see if he could find some interest for a person that wanted to pickup a little extra money. All being in favor, motion carried.

**Item 12 Discussion on Budget from Single Appraisal District**

The City Secretary presented a copy of the budget to the Council. There was some discussion about the increased cost.

**Item 13 Discussion TCEQ Submission**

The Mayor said this had been back and forth for over a year, and he still did not have an affirmation to this. He recently sent another document that they requested. We will have to wait and see if that is all they need.

**Item 14 Discuss the new Oak Valley Sub-Division (Plat Map Provided)**

The Council was given a small copy of the 2<sup>nd</sup> Phase of Oak Valley. The larger copy is on the table for review.

**Item 15 Discussion on Contracting out a CR Cleaning Service for Once a Quarter Clean-up**

The Mayor said too many of our County Roads are becoming a dumping ground. He has tried to cleanup some when he sees chairs, couches, mattress, and dead animals. The dead animal's is where he has drawn the line. He is talking to a service that would be interested. The Council told him to get bids for them to consider at next meeting.

