

**CITY OF OAK RIDGE  
KAUFMAN COUNTY, TEXAS**

**ORDINANCE 26-09  
ADMINISTRATION POLICY I.**

**AN ORDINANCE OF THE CITY OF OAK RIDGE, KAUFMAN COUNTY, TEXAS, PROVIDING FOR THE PAYMENT OF TIME-SENSITIVE INVOICES, AND THE STREAMLINING OF THE ADMINISTRATIVE PROCESS IN THE DISBURSEMENT OF FUNDS RELATED TO CITY OPERATING EXPENSES. PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OAK RIDGE, KAUFMAN COUNTY, TEXAS THAT:**

Whereas, it is the obligation of this Council to conduct City business effectively, economically, and in compliance with all state and federal statutes.

**SECTION I.**

NOW THEREFORE, BE IT ORDAINED that effective immediately until terminated by approval and majority vote of the City Council, this Council approves the payment of all routine accounts payable and invoices, received by the City, that are submitted on a monthly, quarterly or annual basis, provided that they are in amounts that are usual, customary and reasonable, and are incurred in relation to regular, operational expenses in the conduct of City business. This includes, but is not limited to, the following:

- A. Advertising required by law
- B. Computer repair
- C. Copier lease
  - Xerox
- D. Financial fees incurred in complying with state law
- E. Inspection fees
  - AGTM Engineering
- F. Mowing
  - Every two weeks from April 1<sup>st</sup> through October 31<sup>st</sup>
- G. Property insurance

- Texas Municipal League

I. Property tax collection fees

- Kaufman County Appraisal District

J. Utilities

- Trinity Valley Electric Cooperative
- North Kaufman Water Supply
- AT & T

**SECTION II.**

All accounts payable received by the City that are unusual, unexpected, or potentially controversial, will not be paid without prior City Council approval and vote, during meetings that are subject to Texas Open Meetings statutes.

**SECTION III.**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrases, clauses, sentences, paragraphs and sections of this Ordinance shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional clauses, sentences, paragraphs and/or sections.

PASSED AND APPROVED THIS 16TH DAY OF NOVEMBER, 2009

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Roy W. Perkins, Mayor

ATTEST:

seal

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Jan Shedd, City Secretary

