City of Oak Ridge Kaufman County, Texas City Council Workshop Meeting Minutes June 12, 2023 at 6:00 PM

Item 1

Meeting was called to order by Mayor Al Rudin at 6:01 PM. Present were Council Members Janelle Davis, Jimmy Quick, Scherri Holmes, and Rolando Guzman. City Secretary Donna Sprague was present.

Item 2 Update on Court Activity/City Fees for May 2023

The Court Clerk submitted written document that 48 citations were issued in May. Court is set for August 16, 2023. Mailed 40 Pre-Warrant letters out.

Item 3 Report on Income and Expense for May 2023

The report shows that we have collected \$298,153.01 of the budgeted amount of \$315,000.00. The finances shows that we are in good shape for the first 8 months of collections. Payment to Riverside on the 380 grant is due at the end of June 2023.

Item 4 Discussion on Police Department

There was no police activity reported on.

Item 5 Update on Roads

We added 20 loads of rock to CR139. Owe for these loads by end of month. Will continue to work on issues. Mayor Rudin noted Bardwell tried to change entrance to addition. They poured 6" concrete and probably should have poured 8" concrete for the road into the Bardwell addition.

Item 6

Discuss Progress on Oak Lane

Still working through issues on Oak Lane. The engineer spoke with Denny Oates about the drainage. Per engineer, Denny Oates would not allow any change to drainage problem issues and Denny Oates was the one who originally closed off the drainage on his end. The Mayor, Al Rudin, stated that was against state law and a public hearing would have to be called on this issue.

Item 7 Discuss Setting Date for Town Hall Discussion on Oak Lane

Per Mayor Al Rudin, we need a Town Hall meeting date set for Discussion on Oak Lane. At this public hearing our city attorney, engineer, council, and all residents of Oak Lane should attend this meeting to find out all of the issues that need to be addressed. Considering July 11, 2023 at 7pm for this Town Hall Discussion.

Item 8 Discussion on Code Enforcement Position for Budget Consideration

David Lacy came requesting consideration for the position of Code Enforcement Officer. Mr. Lacy had great qualifications and experience. He is taking a vacation to be recertified as a Code Enforcement Officer in July. All council members and mayor present gave him approval to get the recertification for the Code Enforcement Officer. Approval will be in a later meeting.

Item 9 Discuss, Consider, Approve Making Changes to the Builders Development Guide

City Secretary highlighted 2 or 3 issues on handout. Donna brought up the Proposed Builders' restriction on 5 acres for single family dwellings. There was much discussion on building a house on 5 acres. Motion was made by Rolando Guzman and seconded by Scherri Holmes to make the changes and present the finished changes at next meeting for them to review final changes. All being in favor, motion carried.

(Note: - Mayor had prior appointment and had to leave meeting and workshop was turned over to Mayor Pro Tem, Jimmy Quick at 6:49PM)

Item 10 Discuss, Consider, Approve Making Changes to the Small Projects Guide (Discussion on Electrical Permits)

The web page had a sheet on residential electrical and plumbing permits. The City Secretary pointed out that in her time, she had never sold an electrical or plumbing per permit and there has never been anything on fee schedule that had an amount to charge for plumbing or electrical. The council discussed several things about not needing a plumbing permit to install a hot water heater, or an electrical permit to add three plugs to your existing house. They all agreed that this web page for residential electrical and plumbing needed to be removed. All present agreed. They were very clear that all electricians and plumbers should be certified by the state and follow all codes. Motion was made by Janelle Davis and seconded by Scherri Holmes. All favored, Motion carried.

Item 11 Discuss Ordinance on Auto Window Tent

Per Chief Weatherly, City needs an ordinance on Auto Window Tint. Besides the State having an ordinance for auto window tent and Oak Ridge needing one in their ordinances, it is also a good safety reason for the officers to be able to see into an auto they are ticketing. Per Chief Weatherly tint should not be more than 25% max on side and back, and less than this on the front window for driving safely. We need to go by State guide lines and have our attorney research these guide lines. Moved for later action.

Item 12 Discussion on Budget for 2023 - 2024

Per City Secretary – Budget for 2023-2024 needs to be cut \$5000 in expenditures. Mayor wants one full time police officer, while Chief Weatherly thought maybe two part time officers working 30 hours a week would be as effective with lessor costs. Background checks will need to be done on all applicants. Moved this and budget to later date for additional discussion and voting.

<u>Item 13 Mayor/Council Items of Community Interest and/or Items for Future Council Considerations (No Action to be Taken)</u>

Discussion only – Consider increasing the fines 3x for failure to get required permits in advance of project. Will consider impact at a later date, if passed. Also discussed the fence requirement for pools. Moved to later discussion.

Item 14 Motion to Adjourn

Motion was made by Scherri Holmes and seconded by Janelle Davis to adjourn. All being in favor, motion carried. Meeting was adjourned at 8:02PM.

Al Rudin, Mayor

ATTESTED: Mona Sprague, City Secretary