



**City of Oak Ridge
Kaufman County, Texas**

Zoning/SUP Application

Property Owner Information

Owner: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

Address: _____

If property owner is being represented by authorized agent, please complete the following:

Agent: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

Address: _____

Existing Property Information

Lot: _____ Block: _____ No. of Lots: _____

Subdivision: _____

Survey abstract & acreage: _____

Address: _____

Current Zoning District: *(see chart below)*: _____

- | | |
|---------------------|-----------------------------|
| (A) Agricultural | (PD) Mixed use |
| (C) Commercial | (R-H) HUD-Manufactured Home |
| (R) Residential | (I) Industrial |
| (R-S) Single-Family | (PD) Planned Development |

Application Request:

Check one: () Initial Zoning () Zoning Change () Special Use Permit () Planned Development

Use or Zoning Requested: _____

Submittal Deadline: 30 Days prior to Planning & Zoning meeting date. Upon filing of application for SUP on a lot/tract of property, the owner/developer/applicant is required to place an informational sign on the lot/tract within 5 days after the date this application is filed.

It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements and/or checklists in the zoning ordinances, and any separate submittal policies or requirements that may be obtained from City staff, including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.

All application materials must be delivered to Oak Ridge City Hall. Failure to submit all materials may result in delays. The City will invoice the applicant for all legal and consulting fees, advertising costs, recording fees and a \$25 charge for administration fees, above and beyond the initial application fee schedule incurred by the City for review of this project. All fees are nonrefundable.

Request will not be granted before all fees are paid in full.

I hereby certify that I am the owner, or duly authorized agent of the owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications may result in delays and possible denial.

Signed: _____
(Owner)

Signed: _____
(Authorized Agent)

Title: _____

Date: _____ 20____

State of Texas, County of Kaufman
Sworn to and subscribed before me on the _____ day of _____, 20____, by

(name of signer)
Notary Public in and for the State of Texas: _____
Notary Public's Signature

(Personalized Seal)



City of Oak Ridge
Kaufman County, Texas

Rezoning/Special Permit Fees

Submission Fee	\$300
Legal & Consulting Fees	Invoiced
Administrative Fees	\$25
Recording Fees	Invoiced
Advertising Fees	Invoiced

Invoiced fees will be due within 30 days of receipt. Permit will not be granted until all fees are paid in full. Make check out to City of Oak Ridge. All fees are nonrefundable.